

Workplace Training – Employer Information

Workplace Training is a custom-made program supporting the training needs of eligible individuals and uses worksite-based training opportunities to teach specific skills for in-demand occupations.

Eligibility

Employers are selected based on:

- Capacity to train, to the identified training needs of an individual
- Ability to deliver work site training
- Ability to provide ongoing employment after the Workplace Training contract is over

Employers must

- Have a position available and training opportunity in the company
- Be able to provide skills training and supervision
- Comply with Alberta laws
- Be a legal entity with a current business licence

Training Duration

- Up to 34 weeks of full-time training (minimum of 30 hours/week)
- Part-time hours are available for persons with disabilities

Costs

- Alberta Human Services will reimburse participating employers up to 70% of training costs, but not more than \$390/week

What's Expected?

- Participation in the development of a training plan for the trainee
- Training delivery
- Completion of a monthly progress report

For more information:

Click:

www.employment.alberta.ca/workplacetraining

Call:

Career Information Hotline:

Toll-free: 1-800-661-3753 or in Edmonton: 780-422-4266

Come in:

To find the nearest Alberta Works Centre, visit www.employment.alberta.ca/offices

For more career and employment information:

Click: www.alis.alberta.ca

The Province of Alberta is working in partnership with the Government of Canada to provide employment support programs and services