

Please complete and forward this form to your Alberta Employment and Immigration (AE&I) Contract Services Coordinator. Request forms that are not legible or incomplete will be returned for clarification.

Type of Mobius Request

New ID
 Change ID
 Delete ID

(eg: name change)

Please explain details of change:

Date(s) Mobius training was taken

Name(s) of Mobius Trainer(s)

Organization Legal Name

Organization Operating Name

Address

External User Information

Last Name

First Name

E-mail Address

Phone Number

Date of Birth (yyyy/mm/dd)

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The date of birth is collected by the Alberta Secure Access Service (ASAS). It is required for User identification purposes before electronically distributing a personal identification number (PIN) to a User. This is required for the ASAS enrollment process. This is used in compliance with the *Freedom of Information and Protection of Privacy Act*. This increases the level of security for the User, institution and the Government of Alberta.

Authorization Information

Contract Services Coordinator must ensure the user is trained prior to accessing Mobius. When a user no longer requires Mobius access you must submit an updated form. It may take 3-5 working days to set up an ID.

External Organization Contact

Name

Signature

Date (yyyy/mm/dd)

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Phone Number

AE&I Contract Service Coordinator

Name

Signature

Date (yyyy/mm/dd)

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Phone Number

Region

Contract Services Coordinator please forward the completed form to:

Mobius.IDs@gov.ab.ca or Fax: 780 427 4310

AE&I Use Only

Position Name

Service Alberta ID

Notification sent to User

Date sent (yyyy/mm/dd)

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Completed by