

## ACADEMIC UPGRADING

---

This section contains information on full-time and part-time basic skills (grades 1-6), adult basic education (grades 7-9) and academic upgrading (grades 10-12) as well as some other programs offering General Educational Development (GED) or High School Equivalency Certificate. For some of these programs learners may be eligible to receive Alberta Works funding. Check with the training provider for details.

---

### **Bow Valley College – Airdrie Campus**

#121 Provincial Bldg., 104 – 1 Ave. NW, Airdrie, AB T4B 0R2  
[www.bowvalleycollege.ca/airdrie.html](http://www.bowvalleycollege.ca/airdrie.html)

Some learners may qualify for Alberta works funding.

#### ***Academic Upgrading***

Contact: Cheryl Zacher

Ph: 403-665-1910

Email:

[czacher@bowvalleycollege.ca](mailto:czacher@bowvalleycollege.ca)

High School courses, Academic Preparation, Computer Applications, High School Equivalency (GED) Preparation, Apprenticeship Math and Science are some of the programs offered in a variety of program delivery methods including classroom instruction, self-paced programming, computer-assisted learning and on-line delivery.

---

### **Bow Valley College – High River Campus**

111 MacLeod Tr W, High River, AB T1V 1Z5  
[www.bowvalleycollege.ca](http://www.bowvalleycollege.ca)

Some learners may qualify for Alberta works funding.

#### ***Academic Upgrading***

Contact: Lauren Maynard

Ph: 403-652-8338

Email:

[lmaynard@bowvalleycollege.ca](mailto:lmaynard@bowvalleycollege.ca)

High School courses, Academic Preparation, GED Preparation, Pre-Trades program, Apprenticeship Math and Science are offered.

---

### **Bow Valley College – West Campus**

300 – 6 Ave. SE, Calgary, AB T2G 0G7  
[www.bowvalleycollege.ca](http://www.bowvalleycollege.ca)

Some learners may qualify for Alberta works funding.

#### ***Aboriginal Upgrading Program***

Ph: 403-297-3817

This program, with an Aboriginal focus, accepts students for either full-time or part-time studies in a variety of subjects. Alberta Education high school credit courses are also offered.

---

## **Bow Valley College (AFA)**

322 – 6 Ave. SE, Calgary, AB T2G 4S6  
(Applications/Admissions Dept.)

[www.bowvalleycollege.ca/](http://www.bowvalleycollege.ca/)

This training provider has signed an Accountability Framework Agreement (AFA) with Alberta Human Services (HS) and is responsible for ensuring that all Skills Investment funded learners they accept into their programs have been assessed and need training in order to obtain employment. Training providers may only recommend applications for funding for learners entering programs contained in the training provider's approved Skills Investment Plan as part of the AFA.

Some learners may qualify for Alberta works funding.

### ***Academic Foundations***

Contact: Petya  
Mirtchovska, Student  
Liaison Officer  
Ph: 403-410-1545  
Email:

[pmirtchovska@bowvalleycollege.ca](mailto:pmirtchovska@bowvalleycollege.ca)

Students must be at least 18 years of age to attend. Upgrading and schooling are offered to meet education and career goals, whether Adult Literacy, Academic Preparation (below High School), High School core courses, American Sign Language or other skills are required to further a Client's education or employment.

### ***Academic Preparation (Adult Basic Education) (4 – 9)***

Full-time or Part-time  
Continuous Intake for some programs.

Students are taught skills equivalent to Grades 4 - 9 in Reading, Writing, Math, and Essential Skills such as communications, problem solving, decision-making, budgeting, resumé writing and computer skills. Clients are encouraged to contact the Student Liaison for information regarding the application process.

### ***Academic Upgrading (10 – 12)***

Continuous Intake

High School Academic Upgrading is provided for adult students who are currently at Grades 10 - 12 levels. A wide range of courses in the core areas are available to prepare for entry into further skill training programs, technical institutes, colleges, universities and direct employment. Clients are advised to contact the Student Liaison to arrange an appointment or to receive information regarding the application process.

### ***Adult Basic Literacy Education (ABLE)***

Contact: Belle Auld  
Ph: 403-410-1503

This is a part-time inclusive adult literacy program. A small class of students reading at Grades 2 – 4 includes adults with disabilities. This is an opportunity for students to work together in a classroom setting to improve their reading and writing skills.

### ***American Sign Language (ASL) for Deaf and Hard of Hearing (DHH) Adult Learners***

Registration:  
Ph: 403-410-1544  
TTY: 403-410-1505  
Email:

[bnovodvorski@bowvalleycollege.ca](mailto:bnovodvorski@bowvalleycollege.ca)

ASL in-class assistance is provided to DHH students to develop their ASL. A bilingual/ bicultural approach is used and classes are delivered in ASL. Courses include Reading, Writing, Computer Basics and ASL Orientation.

**College Prep for Health  
Care Aide Bridging to  
Practical Nurse (PN)  
Program**

Contact: Petya  
Mirtchovska, Student  
Liaison Officer  
Ph: 403-410-1545  
Email:  
[pmirtchovska@bowvalleycollege.ca](mailto:pmirtchovska@bowvalleycollege.ca)

A current Health Care Aide certificate and an application, submitted to the Health Care Aide Bridging to Practical Nurse, are required to gain entry into this program which consists of College Preparation Math for PN and College Preparation English for PN.

**Lifeline to Literacy  
(below 6)**

Contact: Audrey Gardner  
Ph: 403-410-1534  
Email:  
[agardner@bowvalleycollege.ca](mailto:agardner@bowvalleycollege.ca)

Students develop reading, writing and math skills. They can also learn skills to use at work, practice writing messages, read instructions and solve everyday math questions. Field trips to cultural arts events help students strengthen their literacy skills. A literacy facilitator and trained tutors work with the students on individual learning plans.

Two programs offered:  
Mon 6:00 pm – 8:30 pm  
Tues/Wed 6:00 pm – 8:30 pm  
Ongoing admission.  
Two semesters/year:  
Sep-Jan & Feb-Jun

**Intermediate Literacy  
(Volunteer Tutor Adult  
Literacy Program –  
VTALP) (4-9)**

Contact: Carol McCullough  
Ph: 403-410-1525  
Email:  
[cmccullough@bowvalleycollege.ca](mailto:cmccullough@bowvalleycollege.ca)

Learners work with a trained volunteer tutor at mutually agreed upon times in many community locations. They get help to read, write or practice solving everyday math problems. They study the Driver's Training, Pre-GED manuals or specific work-related manuals.

Part-time, up to two hours  
once/week.  
Continuous Intake

**Pre-Practical Nurse  
Stream**

Contact: Petya  
Mirtchovska, Student  
Liaison Officer  
Ph: 403-410-1545  
Email:  
[pmirtchovska@bowvalleycollege.ca](mailto:pmirtchovska@bowvalleycollege.ca)

This unique four-month self-paced upgrading program is intended for students who need to upgrade their high school courses required to enter the Licensed Practical Nurse Program at Bow Valley College. Students who successfully complete this program are guaranteed immediate admission in the Nursing program.

## Careers in Transition (CIT) (AFA)

**NOTE: There are no current sessions available. Please call to inquire regarding the next intake date.**

[www.psdn.ca](http://www.psdn.ca)

This training provider has signed an Accountability Framework Agreement (AFA) with Alberta Human Services (HS) and is responsible for ensuring that all Skills Investment funded learners they accept into their programs have been assessed and need training in order to obtain employment. Training providers may only recommend applications for funding for learners entering programs contained in the training provider's approved Skills Investment Plan as part of the AFA.

Some learners may qualify for Alberta Works funding.

### **Enhancing Opportunities Program**

Contact: Elida Raynor

Ph: 403-261-7736

Email: [eraynor@psdn.ca](mailto:eraynor@psdn.ca)

This 26-week upgrading program provides students with comprehensive GED preparation through classroom instruction and guided study. Also included are computer skill training, job search techniques and assistance in securing work practicums and employment.

Client target and eligibility: Alberta Works – Expected to Work Clients, Employment Insurance Clients and Unemployed Multi-Barrierred Clients. Clients can be referred by a variety of sources, including self-referral.

---

## Chinook Learning Services – Calgary Board of Education

Viscount Bennett Centre, 2519 Richmond Rd SW, Calgary, AB T3E 4M2

[www.ChinookLearningServices.com](http://www.ChinookLearningServices.com)

Some learners may qualify for Alberta Works funding for part-time upgrading.

### **High School Credit Program (10 - 12)**

Ph: 403-777-7272 Option 5

Contact: Student Services  
Continuous Intake

High school credit upgrading courses are offered on a full or part-time basis to prepare students for college, university or the world of work. Students will receive credit for the courses on their Alberta High School Diploma. The majority of students attend to fulfill requirements or take prerequisites for admittance to post-secondary institutions. A proportion of students are co-registered in post-secondary institutions while attending this program.

Classroom or self-directed study is available. Adult students who are 20 years old and older may be eligible to receive financial assistance to attend part-time. Provincial Diploma Exam preparation classes are offered twice a year. Course planning and recommendation are offered at no cost. Tutoring and other out-of-classroom support is also available.

Information on course offerings, fees and registration deadlines are available on the website, in the High School Credit course guides on newsstands or by phoning the office.

## Columbia College (AFA)

802 Manning Rd. NE, Calgary, AB T2E 7N8

[www.columbia.ab.ca](http://www.columbia.ab.ca)

This training provider has signed an Accountability Framework Agreement (AFA) with Alberta Human Services (HS) and is responsible for ensuring that all Skills Investment funded learners they accept into their programs have been assessed and need training in order to obtain employment. Training providers may only recommend applications for funding for learners entering programs contained in the training provider's approved Skills Investment Plan as part of the AFA.

Some learners may qualify for Alberta Works funding.

### **Academic Upgrading Program**

Ph: 403-235-9300

Email:

[admissions@columbia.ab.ca](mailto:admissions@columbia.ab.ca)

Intake: Monthly

Adult learners are provided with the academic skills required to obtain meaningful employment or to pursue a career choice through further education at the college or university level. Courses in English and mathematics from Grades 1 to 12 are provided. At the high school level, emphasis is on the core courses of English, mathematics, science and information processing. To assist students to find work, an employment strategies and a work experience course may be taken as one of their courses in the last semester. Tutoring is available to assist students in achieving academic success.

Students may begin their program at the beginning of each month. The length of their program will depend on their needs as outlined in the Individual Student Program Plan.

### **Bridging Programs – College Preparation**

Ph: 403-648-2265

Email:

[admissions@columbia.ab.ca](mailto:admissions@columbia.ab.ca)

Intake: Monthly

Evenings 5:30 pm – 9:30 pm

The following free bridging programs are designed for individuals who have been away from formal education for some time and may not meet the College's established requirements for direct entry into a professional program. Students can bridge the gap between their prior secondary education and the requirements of first-year college programs, enabling them to go on to professional program studies.

Programs include:

- Pre-Health Care
- Pre-Management
- Pre-Human Services
- Pre-Criminal Justice
- Pre-Dental Assistant

## Mount Royal University (MRU) (AFA)

Applications/Admissions Dept.

4825 Mount Royal Gate SW, Calgary, AB T3E 6K6

[www.mtroyal.ca](http://www.mtroyal.ca)

This training provider has signed an Accountability Framework Agreement (AFA) with Alberta Human Services (HS) and is responsible for ensuring that all Skills Investment funded learners they accept into their programs have been assessed and need training in order to obtain employment. Training providers may only recommend applications for funding for learners entering programs contained in the training provider's approved Skills Investment Plan as part of the AFA.

Some learners may qualify for Alberta Works funding.

### **Admissions and Recruitment Office**

Ph: 403-440-5000

### **Academic Upgrading Courses**

Ph: 403-440-6282

[www.mtroyal.ca/parttime](http://www.mtroyal.ca/parttime)

Email: [parttime@mtroyal.ca](mailto:parttime@mtroyal.ca)

Dates:

Fall Semester: Sep-Dec

Winter Semester: Jan-Apr

Spring Semester: May-Jun

Courses are available on a part-time basis in the daytime and/or evening.

Academic Upgrading courses are offered that are accepted as entrance requirements by MRU and other Alberta colleges and universities. These high-school equivalency courses are not eligible for Alberta Ministry of Education graduation, credit or transcript purposes. However, if students wish to challenge the Alberta Ministry of Education Diploma examinations to receive credit toward an Alberta High School Diploma, they should contact Information Services, Alberta Education toll-free at 310-000 + 780-427-5732 or [www.education.gov.ab.ca/](http://www.education.gov.ab.ca/)

Academic Upgrading courses may be taken alone or in conjunction with college or university level courses. If students are planning on continuing studies at a post-secondary level but require additional high school courses, wish to improve their Grades, or have been out of school for a substantial period of time, Academic Upgrading may be the route for them. Academic Upgrading courses prepare individuals for college or university.

Selected courses are offered at Grade 10-12 levels in the following subjects: Math, English, Biology, Chemistry, Physics and Social Studies. Information on course offerings, fees and deadlines are available on the website or in the Academic Upgrading and Part-Time Studies Registration Guide.

Students must be at least 18 years of age and meet MRU's English Language Proficiency Requirement to be eligible for admission.

### **Aboriginal Education Program (AEP) (Iniskim Centre)**

Ph: 403-440-5596

<http://www.mtroyal.ca/ProgramsCourses/FacultiesSchoolsCentres/IniskimCentre/index.htm>

This is a University/College entrance preparation program (UCEP) for students of Aboriginal ancestry. Housed within the Iniskim Centre, the Aboriginal Education Program (AEP) supports students as they transition from non-credit to credit courses. Currently, three levels of study are offered that are designed for students who require advanced upgrading with a concentration in English and math. In addition, the core courses are supplemented with credit-level arts and science courses, as well as University preparation and Native culture courses. The inclusion of Aboriginal cultural content and support services are integral to the AEP. All levels are supported by tutorial services, academic and personal advising, social events and visits from community members.

Admission Criteria:

- Aboriginal ancestry
- Be 20 years of age or have a high school diploma
- Attend an information session
- Write placement tests in English and math. Students assessed at a minimum Grade 10 math and Grade 11 level of English will be accepted.

Enrolment in the program is limited, and final admission is based on the above criteria, as well as available seats.

## SAIT Polytechnic (AFA)

1301 - 16 Ave. NW, Calgary, AB T2M 0L4

[www.sait.ca/sip](http://www.sait.ca/sip)

This training provider has signed an Accountability Framework Agreement (AFA) with Alberta Human Services (HS) and is responsible for ensuring that all Skills Investment funded learners they accept into their programs have been assessed and need training in order to obtain employment. Training providers may only recommend applications for funding for learners entering programs contained in the training provider's approved Skills Investment Plan as part of the AFA.

Some learners may qualify for Alberta Works funding.

### **Academic Upgrading**

Ph: 403-210-5756

Email: [Upgrading@sait.ca](mailto:Upgrading@sait.ca)

Website: [www.sait.ca/upgrading](http://www.sait.ca/upgrading)

Courses offered daytime, evening as well as some offered online.

Students can complete full or part-time training in upgrading courses in Grades 10, 11 and 12 English, mathematics and the sciences. Students benefit from experiencing the SAIT culture and community, which gives them an edge in surviving SAIT's compact certificate and diploma programs and trades.

All students have access to the services of the Learner Success Centre, which includes resources such as tutoring help, testing services and student success seminars.

---